

Tuesday November 11, 2014, 3:00 pm – 4:00 pm

Seelye B4, Seelye Hall

Present: Tom Laughner (Co-Chair), H el ene Visentin (Co-Chair), Tony Caldanaro, Mercer Gary, David Gregory, Simon Halliday, Elisa Lanzi, Sarah Moriarty, Joseph O'Rourke, Beth Powell, Dominique Thiebaut, Mark Umstot

1. Introduction of New Student Representative

- The group welcomed M. Gary as student representative of the committee, who replaced Julia Collins for Academic Year 2014-2015.

2. Review of Memo on Massive Open Online Course (MOOC)

- J. O'Rourke presented his memo previously distributed to the committee stipulating some reasons to move forward with the development of a MOOC based on Lauren Duncan's course, PSY374 *The Psychology of Activism*.
 - The MOOC will be discussed at the faculty meeting on Wednesday November 19.
- The group discussed the contents of the memo.
 - The funding allocated toward online learning is not specifically intended for one particular MOOC.
 - MOOC experience can be applied directly to the classroom.
 - Long-term benefits will include those outside of the MOOC such as the digitization of objects in the Smith College Archives.
 - Will MOOCs be considered a form of publication and if so, count toward tenure?
 - Students will be working on the MOOC in Spring 2015 Semester.

3. CET Grant Guidelines Review

- It was suggested that the CET website should include instructions that requests for iPads are to be made with the Committee on Faculty Compensation and Development (CFCD).
 - The CFCD has a pool of \$500.00 per year that now also includes travel funding.
- The CET has two pools for iPad check outs; one for students and one for faculty.
 - The student pool is for 60 students.
 - Students can have applications loaned to them to be pulled back at the end of the semester.

- The faculty pool is for ten faculty.
- The group discussed the CET grant guidelines.
 - Faculty projects are innovative or pedagogical; not only for the faculty.
 - Faculty do not receive stipends.
 - Faculty can now apply for grants whenever they wish.
 - CFCD funding is not just for research but for teaching as well.

4. CET Grant Proposals

- Floyd Cheung's proposal of using an iPad as a virtual chalkboard for \$713.00 was not approved as it was agreed that he should instead apply to the CFCD.
- Jim Johnson's proposal of Joint Mechanics and Stress for \$6,000.00 was approved for \$5,000.00. He had already acquired \$10,000.00 in department funding for the project.
- Mary Harrington's proposal of Imaging Social Interactions for \$4,250.00 was approved for \$2,125.00.

5. Proposal for Modifications to Classroom and Event Support

- T. Laughner presented his proposal previously distributed to the committee.
 - Graphs of events activity were presented showing a marked increase in all areas of support requests over the past several years.
 - For every delivery of equipment there is also a pickup.
 - Two to three students per day handle requests.
- The group discussed the proposal of possible fines and solutions.
 - PowerPoint remote controls may be loaned out and returned rather than delivered.
 - The 30 classrooms that do not have computers are small seminar rooms that do have projectors.
 - Mac minis could be purchased for these classrooms at a cost of around \$30,000.00 (\$1,000.00 apiece, plus the cost of cabling and labor).